

1. Complete the financial assistance application.
2. Include all monthly income and expenses in spaces provided.
3. Provide proof of income, including:
 - (a) Last 2 pay stubs OR most recent filed W-2;
 - (b) Most recent tax returns;
 - (c) Benefit awards letters or 1099 forms showing Social Security, Disability,
‡ # † *
 - (d) Copies of benefit award letters or 1099 forms showing unemployment,
retirement* or pension benefits;
 - (e) Proof of assets, which may include, but not limited to checking, savings,
investments, holdings and retirement accounts for most recent three
months;
 - (f) Verification of self-employment status and income received:
 - (1) Receipts from clients,
 - (2) Signed federal income taxes from the most recent filing year